



ANNUAL BRIDGE TO INTEGRATED MARKETING & FUNDRAISING CONFERENCE

July 31-August 2, 2018 | Gaylord National Hotel & Conference Center

Attendee General Policies

All registrants are required to read and agree to the 2018 General Policies. Failure to abide by these policies will affect your eligibility to participate in the Bridge Conference this year or in future years.

Convention Badges:

Each Bridge Conference attendee must wear the conference badge issued by show management and keep their conference badges visible at all times. The Bridge Conference, its contractors, and the Gaylord Hotel has the right to deny access to Bridge Conference events including breakout sessions and the *Solutions Showcase* to any attendee not wearing a convention badge.

Attendees may not exchange, give, trade or sell conference badges to anyone. The Bridge Conference makes all final decisions on who has access to the conference and what badges are issued for the conference. The Bridge Conference, its contractors, and the Gaylord Hotel may remove any person from the conference that, in show management's opinion, is violating or threatening to violate any of these rules or whose conduct is objectionable, disorderly, or disruptive.

Standards of Behavior:

Electronic devices must be turned off or set to silent mode during educational sessions.

Disruptive or objectionable conduct, activities and related materials (megaphones, signage, etc...) as determined by The Bridge Conference, are strictly prohibited in every area of the conference unless specifically approved by show management in writing.

No weapons of any kind are allowed at the Gaylord Hotel or any of the conference facilities. Explosives, fuel, combustible, or hazardous materials are strictly prohibited.

Media Release:

Registrant gives The Bridge Conference permission to photograph and video/audio record the Registrant and to use the same in Bridge publications, promotions, and other media. Registrant understands that The Bridge Conference has exclusive rights to these visual and audio recordings.

Photographs and videos will be taken at the event for use on the Bridge Conference website, conference print collateral, in the press, future marketing materials and social media. By attending this event, you consent to The Bridge Conference photographing, taking video, and using your image and likeness.

Children:

Children under the age of 18 are not allowed in the *Solutions Showcase* during exhibitor load-in, load-out and all hours of operation.

Attire:

Business casual and traditional business attire is preferred.

No Suitcasing:

Please note that while all meeting attendees are invited to the exhibition, any attendee who is observed to be soliciting business in the aisles or in other public spaces, in another company's booth, or in violation of the IAEE Exhibition Policy will be asked to leave immediately. Additional penalties may be applied. Please report any violations you may observe to show management.

Accessibility:

The Bridge Conference provides, upon request, alternative formats, auxiliary aids, and services necessary for all individuals to participate in all programs and services provided by our organization. Requests for accommodations should be given at the time of registration or submitted at least three weeks in advance of the conference.

Cancellation and Refund Policy:

The cancellation deadline is Monday, June 18, 2018. All cancellations must be submitted in writing to Emily Pirman at emilyg@bridgeconf.org by June 18. If a registrant cancels on or before this date, the registration fee will be refunded to the individual minus an \$85 cancellation fee. Cancellation disqualifies you from receiving attendee benefits and publications.

Cancellation and Refund Policy for Registration plus Hotel Stay"

Until June 18, 2018, if a registrant cancels, the registration fee will be refunded to the individual minus \$85 and the person's hotel reservation will be cancelled by the Bridge Conference. Due to hotel's cancellation policy - after June 18, 2018 there will be no refunds for registration or hotel. Cancellation disqualifies you from receiving attendee benefits and publications.

All cancellations must be submitted in writing to Emily Pirman at emilyg@bridgeconf.org.

Substitutions:

Please contact Emily Pirman (emilyg@bridgeconf.org) to request a substitution within the same registered organization. A \$25 substitution fee will apply to any substitutions made after June 19, 2017.