

Show Information

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

Official Service Contractor

GES Exposition Services 7050 Lindell Road

Las Vegas, NV 89118-4702

Phone (in USA): FAX (in USA):

800.475.2098

866,329,1437

International Calls: International Faxes:

702.515.5970 702.263.1520

Contact us Online: www.ges.com/contact

Show Information

Backwall Drape:

Blue / White / White / Blue

Sidewall Drape:

Exhibit Hall Carpet Color: Aisle Carpet Color:

Hotel Colors

Blue

Hotel Colors

Booth Package

Table-Top Displays One-line ID Sign (7" x 44") Provided Automatically One 6' Blue Draped Table

Two Plastic Contour Chairs Table-top only (no floor space) 10' x 8' Booths 8' High Backwall

3' High Sidewall One-line ID Sign (7" x 44") Provided Automatically

One 6' Blue Draped Table Two Plastic Contour Chairs

One Wastebasket One 500 Watt Outlet 10' x 16' Booths

8' High Backwall 3' High Sidewall

One-line ID Sign (7" x 44") **Provided Automatically** Two 6' Blue Draped Tables Four Plastic Contour Chairs

One Wastebasket One 500 Watt Outlet

Important Dates Be sure to check all order forms for additional deadlines.

Monday. Monday,

June 5, 2006 June 12, 2006 Discount Deadline for electrical orders received with payment, 21 days prior to exhibitor move-in Discount Deadline for orders received with payment, 14 days prior to exhibitor move-in

Friday,

May 26, 2006

Advance Shipments may begin arriving at Warehouse

Tuesday, June 20, 2006

Last day for Advance Shipments to arrive at Warehouse without surcharges

NO DIRECT SHIPMENTS WILL BE ACCEPTED AT EXHIBIT SITE

Monday,

June 26, 2006

Installation

8:00 am - 4:00 pm (EXHIBITORS MUST BE SET-UP BY 4:00 PM)

Monday.

June 26, 2006

Show Hours

6:00 pm - 8:00 pm

Tuesday, June 27, 2006 Wednesday,

June 28, 2006 Thursday, June 29, 2006 7:00 am - 5:00 pm 7:00 am - 6:00 pm

7:00 am - 1:30 pm

1:30 pm - 5:00 pm (MATCHMAKING SESSION)*

*Booth dismantling may take place during matchmaking session

Thursday,

June 29, 2006

Dismantle

1:30 pm - 7:00 pm

Shipping Addresses

Advance Shipments to Warehouse

c/o GES Exposition Services 7000 Lindell Road

Las Vegas, Nevada 89118

Shipments should arrive on or before:

June 20, 2006

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING.

Direct Shipments to Exhibit Site

NO DIRECT SHIPMENTS WILL BE ACCEPTED AT EXHIBIT SITE

GES Servicenter®

GES is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services vou might desire.

ATTENTION:

PETROLEUM SURCHARGE INFORMATION

In order to offset the effects of increasing fuel costs being felt by every citizen and industry in North America, GES® Exposition Services has enacted a Petroleum Surcharge Program.

The Petroleum Surcharge will result in a 2% increase on all services published in the exhibitor service manual with the exception of GES® Logistics, which already has a fuel surcharge built into the rates. These charges will be shown as a separate line item on your GES invoice.

Increased petroleum costs have impacted every facet of our business, from the cost of carpeting (which is essentially processed petroleum), to plastics, visqueens, propane fuel and diesel fuel.

GES thanks you for your continued support and patience during this critical time.





Payment & Credit Card Charge Authorization

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800,475,2098 • FAX: 866,329,1437 International Exhibitors Only: Phone: 702,515,5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit,

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

DEADLINE DATE: June 12, 2006

COMPANY NAME EMAI	LADDRESS			BOOTH NUMBER	
STREET ADDRESS CITY		STATE	ZíP	COUNTRY	
PHONE FAX			PU	IRCHASE ORDER NUMBER	
SHOWSITE CONTACT SHOW	VSITE CONTACT EMERGENCY #		CONT	FACT'S HOTEL (OPTIONAL	
Payment Policy	Lagree in p	lacing this o	rder that I have a	accepted GES	
Payment for Services — GES requires payment in full at the time services a ordered. Further, GES requires that you provide a credit card authorization will your initial order. For your convenience, we will use this authorization to charge yo account for services, which may include labor, material handling, or any applicabilities or energy surcharge.	Payment Po		Terms & Condition		
Discount Prices — To qualify for discount pricing, orders must be received wip ayment on or before the discount price deadline(s).	th	AUTHORIZED NAME	- PLEASE PRINT	DATE	
Method of Payment — GES Exposition Services accepts MasterCard, Vis Discover, Diners Club, American Express, check and bank wire transfer, Purchat orders are not considered payment. All payments must be made in U.S. funds draw on a U.S. Bank, Exhibitors will be charged a \$25.00 fee for returned NSF checks	credit Card (All Information I	Must Be Provided		1	
Third Party Billing — Each exhibiting firm is ultimately responsible for all charge incurred on its behalf. GES Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. Set Third Party Billing Request form.	te DATE	□ Corporate	□ VISA □ Diners Club □ Discover	•	
Tax Exempt — If you are tax exempt in the state in which you will be exhibitin you must provide a Sales Tax Exemption Certificate for that state. Please send it above information to the GES office for this show. Taxes vary by location and we be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.	ne Account Number	-	- American E	xpress	
Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event of their non-participation may be subject to cancellation fees equal to 50% - 100% in the total order, based upon the status of move-in, work performed and/or GES see up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES.	CARDHOLDER'S BILLIN or of state		OUNTRY		
towards the injoint to implement/assess a fuel or energy surcharge on all services a necessary based upon market conditions.		X CARDHOLDER'S SIG		DATE	
*If you wish to purchase coverage for excess declared value, please see Materi. Handling Form (R-2).	Calculation		YATORE	TOTAL	
Bank wire transfer information:	Exhibit System R	ental		\$	
Beneficiary: GES Exposition Services c/o Bank of America, Illinois Account #: 7188-1-01819	Furniture & Acces	sories	ories		
231 La Salle Street ABA Routing #: 0260-0959-3 Chicago, IL 60693 USA SWIFT Address: BOFAUS3N	Standard Carpet		\$		
Telephone # 312.828.5000 CHIPS Address: 0959	Custom-Cut Carp	et		\$	
Address for routing identifiers if requested: 100 West 33rd Street, New York, NY 10001 USA	Cleaning			\$	
To properly credit your account, send the following information to the GES	Labor		***	\$	
address listed on the order forms:	Material Handling	l		\$	
exhibiting company name, show name, show facility, and booth number date and amount of wire transfer	GES Electrical			\$	
bank and country where transfer originated	Other GES Service	ces (Specify)		\$	
If you have any questions regarding our payment policy, please cali GES Nationa Servicenter™ at 800.475.2098 or visit the GES Servicenter® at the show.		arge Assessmen	t @ 2%	\$	
Please complete the information and return payment in full with this form any your orders. You may choose to pay by credit card, check, or bank wire transfe however, we require your credit card charge authorization to be on file wife	GES Exposition Services,	Inc. Federal ID #59-100		\$	
GES. You agree to late fees up to 1.5% per month on any balance not paid at the conclusio	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		payable to GES Exposition and to your credit card.	n, Inc. for your entire	
of the event, or balance left without appropriate credit card on file.	ا م	Charge my cred	lit card in the amount of:	\$	
For your convenience, we will use this authorization to charge your credit can for any additional amounts ordered by your representative or services rendered t		Enclosed is a	check in the amount of:	\$	

your company for this event.

unethical behavior.

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866,225,8230 to report fraudulent or

Check No.

Dated



COMPANY NAME

3rd Party Billing Request

G-3

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800,475,2098 • FAX: 866,329,1437 International Exhibitors Only: Phone: 702,515,5970 • FAX: 702,263,1520 Contact us Online: www.ges.com/contact

FMAIL ADDRESS

You may arrange for a third party to handle your display and be billed for services. GES will agree to this arrangement if the third party has a satisfactory payment record with us. Both Firms must complete this form, including Third Party Credit Card Charge

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

DEADLINE DATE: June 12, 2006

BOOTH NUMBER

Authorization below. Retu not complete or received		reserves the righ	nt to deny any Third Party Billing Request that is				
pay the invoice before the la		ert to you, the ex	yment of charges. If your named third party does not hibiting firm. All invoices are due and payable upon nd Third Party Representative.				
Exhibiting Firm		Third Party					
EXHIBITING FIRM		THIRD PARTY					
STREET ADDRESS		ADDRESS					
CITY	STATE Z/P	CITY	STATE ZIP				
PHONE	FAX	PHONE	FAX				
The items checked below are to	o be invoiced to the Exhibiting Firm:	The items ched	cked below are to be invoiced to the Third Party:				
□ All Services □ I & D Labor □ Signs □ Transportation Charges □ Rental Furniture □ Other (Please Specify)	 □ Material Handling In & Out □ Booth Cleaning □ Electrical 	☐ I & D Labor☐ Signs☐ Transportati☐ Rental Furn	, -				
PLEASE SIGN X AUTHORIZED SIGN.	Terms & Conditions of Contract.	PLEASE SIGN	AUTHORIZEO SIGNATURE				
AUTHORIZED NAME	E - PLEASE PRINT DATE		AUTHORIZED NAME - PLEASE PRINT DATE				
(All Information Must Be Provided	,	(All Information	Credit Card Charge Authorization Must Be Provided) EXPIRATION DATE: MasterCard				
PROVIDE EXPIRATION DATE	□ VISA □ Diners Club	PROVIDE EXPIRATION DATE	□ VISA □ Diners Club				
☐ Corporate	☐ Discover		☐ Corporate ☐ Discover				
☐ Personal Account Number	☐ American Express	Account Numbe	☐ <i>Personal</i> ☐ American Express				
-	-		-				
CARDHOLDER'S NAME	PLEASE PRINT	CARDHOLDER'S NAME	E PLEASE PRINT				
CARDHOLDER'S BILLING ADDRESS	CITY	CAROHOLDER'S BILLI	NG ADDRESS CITY				
STATE ZIP	COUNTRY	STATE	ZIP COUNTRY				
PLEASE X CARDHOLDER'S SKI	NATURE DATE	PLEASE SIGN	X CARDHOLDER'S SIGNATURE DATE				



Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

Safety is very important for everyone working in the exhibit hall - especially you!

GES Exposition Services is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Exposition Services supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely. Thank you for your cooperation!

Exhibitor loss prevention guidelines at showsite

- Exhibitors should treat the show areas during move-in and move-out as they would a
 construction site, when work is ongoing. Wearing of appropriate attire includes footwear
 with hard soles and protects against potential injuries from site debris, and limits
 potential for slip and falls. Heels, flip flops and open toed shoes are inappropriate and
 violate safety standards.
- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES personnel for assistance.
- Forklifts and carts are to be used by authorized GES personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify a GES supervisor if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES representative of any safety issues or concerns.



Las Vegas Show Site Work Rules

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

Union Information

To assist you in planning your participation in your Las Vegas area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. Please refer any questions you may have to an on-site GES Management employee. We will be happy to assist you in any way possible.

Teamsters Union

· Exhibit Labor

Teamsters Union Local #631 has jurisdiction through a labor agreement with GES Exposition Services for the erection, touch-up painting, dismantling, and repair of all exhibits when this work is done by persons other than your full-time company personnel. This work is to include wall coverings, floor coverings, pipe and drape, painting, hanging of signs and decorative materials from the ceiling, placement of all signs and the erection of platforms used for exhibit purposes.

Local #631's jurisdiction does not cover the placement of your products on display, the opening of cartons containing your products, nor the performance, testing, maintenance or repairs of your products.

If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub. This rule prohibits the utilization of workers hired from a non-union agency or company. To secure labor, please utilize the GES labor forms enclosed.

Freight Handling

Teamsters Union Local #631 has jurisdiction through a labor agreement with GES Exposition Services for the loading and unloading of all trucks, trailers and common and contract carriers as well as the handling of empty crates and the operation of material handling equipment. It also has the jurisdiction of the unloading, uncrating, unskidding, leveling, painting and assembly of machinery and equipment as well as the reverse process.

GES Exposition Services has the responsibility of receiving and handling all materials and empty crates. It is our responsibility to manage docks and schedule vehicles for the smooth and efficient move-in/move-out of the trade show. GES Exposition Services will not be responsible for any material it does not handle.

An exhibitor may "hand carry" material provided they do not use material handling equipment to assist them. When exhibitors choose to "hand carry" material, they may not be permitted access to the loading dock/freight door areas.

Electrical Union

Electricians do electrical work, electrical sign hanging, and lighting without dimmers, Electricians always hang electrical hanging signs including rotating and header. Video monitors and plasma screens are installed by electricians unless a "live feed" is required. In the case of "live feed" requirements, Stagehands must perform the work. Electricians distribute power from the source to the booth floor; Exhibitors may plug-in their equipment into the 1 (one) 20A/120VAC receptacle. An electrician must be called for any increase in electrical service. Exhibitors may hang up to 4 (four) small clip-on lights per booth.

Electricians must be called for distribution of power in excess of 20A/120VAC per booth and all concealed and under carpet wiring. Electricians distribute all 208V and 480V power. <u>Electricians hoist Teamster assembled signs weighing 300 lbs. or greater at LVCC. SES hoists signs weighing 200 lbs. or greater at the Sands Exposition.</u>

Trusses

Ground supported, stand alone, whose sole purpose is overhead distribution of electrical equipment is to be installed and removed by the electricians.

Suspended trusses, with motorized hoist and non-dimmable and non-programmable lights are electrician's work,

Stagehands

Stagehands handle programmable theatrical lighting, production, related rigging, and audio-visual. <u>Suspended trusses</u> with or without legs, that contain dimmable or programmable lighting, studio or motion picture lighting, sound system projectors, video wall, special effects equipment, and laser lighting are to be installed and removed by the stagehands. If the above list of equipment is not present on the truss, then it is either Teamster or Electricians as stated above. Meeting room ground support truss with Stagehand's equipment is Stagehand's responsibility.

Tipping

Our work Rules prohibit the SOLICITATION AND/OR ACCEPTANCE of tips by any of our employees. Our employees are pald excellent hourly wages denoting a professional status and tipping of any form is not allowed.

<u>Always Honest</u>

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866,225.8230 to report fraudulent or unethical behavior.



Electrical Regulations & General Information



RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.475.2098 • FAX: 866.329.1437 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact us Online: www.ges.com/contact

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

DISCOUNT DEADLINE DATE: June 5, 2006

- 1. Trade Show Electrical is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on any sensitive electronic equipment. All electrical installations and connections to all electrical service should be made by a Trade Show Electrical electrician. Trade Show Electrical will not be responsible for any damage or loss of equipment, component, computer hardware or software and/or any damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by persons other than a Trade Show Electrical electrician. TSE is not responsible for exhibitor supplied distribution equipment and materials.
- 2. Electricity will be turned on within 30 minutes of show opening and turned off 30 minutes after show closing.
- 3. 24-hour service to any outlet will be double the listed price,
- 4. Dedicated power is double the listed price, and can only be guaranteed before show opening with advance arrangements for date needed.
- 5. All electrical outlets will be installed on the floor at the draped backwall of in-line booths and peninsula spaces. Exhibitors with hardwall displays must arrange for power to be dropped inside the booth if necessary; this will be done on a time and material basis. Overhead power to island booths will be dropped to one main location per the exhibitor's floor plan, if no plan is provided, the connection(s) to equipment is chargeable on a time and material basis. For further information, please refer to the Exhibitor Electrical Information insert.
- 6. Local ordinances prohibit more than 2000 watts per lighting circuit and only one connection for power and motor outlets.
- All wiring, motors, electrical installations, etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
- 8. All electrical permits required by the Local Building and Safety Code will be obtained by the electrical contractor.
- All flood light, column and wall outlets are not a part of booth space. A separate outlet must be ordered at regular price for each piece of equipment to be connected.
- 10. Special hanging, hookups, repairs or installation of electrical will be done on a time and material basis.
- 11. Installation is subject to Local Union Contract and jurisdiction.
- 12. All equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower, etc. and 'Ready For Connection.'
- 13. All outlets over 20 amps and with a voltage of over 150 volts require electrical labor. This includes a 1-hour minimum to inspect exhibits that are pre-wired to plug into our system.
- 14. Any labor rates indicated on forms are based upon the current IBEW union contract at time of printing forms. These rates are subject to change without notice based on prevailing union contract at time of show.

ELECTRICAL CONTRACTOR'S RESPONSIBILITIES

As the Official Electrical Contractor, we will be responsible for:

- All under-carpet distribution of electrical/communication wiring (coaxiat cable, fiber optics, telephone, etc.)
- All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics and the distribution of same from product to booth and from booth to booth.
- · All motor and equipment hook-ups requiring hard wire connections.
- · Installation and/or repair of electrical fixtures, track lights, arm lights and/or low voltage.
- Installation of electrical motors to be energized and electrical apparatus.

The above items require electrical labor, which may be ordered in the Electrical Labor section on the next page.

ELECTRICAL CODE

Electrical Services for Exhibits at Convention Facilities

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national Electrical Codes and local ordinances. Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a time and material basis. If the exhibitor does not wish to have the fault corrected, electrical services to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, romex or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by
 order of fire prevention bureaus at trade shows and conventions.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities.

Please leave all 2-wire cords at home!



GES Terms & Conditions of Contract

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

GES TERMS AND CONDITIONS ARE SUBJECT TO CHANGE AT GES' SOLE DISCRETION WITHOUT NOTICE TO ANY PARTIES

I. Definitions:
GES: GES Exposition Services, Inc., d/b/a GES and/or GES Logistics, and/or Trade Show Electrical (a/l/a TSE), and/or Trade Show Rigging (a/l/a TSR) and their employees;
GRS' agents, sub-contractors, carriers, and the agents of each.
Customer: Exhibitor or other party requesting Services from GES.
Carrier. Motor carrier, van line, air carrier, or air or surface carrier freight forwarder.
Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES is requested to perform

Cold Storage: Holding of Goods in a climate controlled area, Accessible Storage: Holding of Goods in an area from which Goods may be removed during

Services: Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or

Show Site: The venue or place where an exposition or event takes place.

Show there in each or place where an exposition or event takes place.

Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES.

Un-Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and or directed by GES.

Customer assumes the responsibility for the work of union labor when Customer elects to use unsupervised labor.

II. Scope:
These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and installation and Dismantle Companiles, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations

<u>Payment for services</u>, Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on its behalf after departure, by placing an order on-line, via fax, phone or through a work order

on site, Credit Terms, All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services, if a credit card is provided to GES, GES is sultionized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 ½% per month until paid.

IV. Mutual Obligations

N. Mutual Obligations
Indemnification:
Customer to GES: Except to the extent of GES's own negligence and/or wiliful misconduct,
Customer shall defend, hold harmless and Indemnify GES from and against any claims, lawsuits,
demands, liability, costs and expenses, including reasonable altomey's fees and court costs,
resulting from any Injury to or death of persons, or damage to property, relating to or arising from
performance under this Agreement.
Customer agrees to Indemnify and hold GES harmless for any and all acts of its representatives
and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged
in business on list behalf of Customer or present at Customers' invitation.
GES to Customer, To the extent of GES' own negligence and/or wiliful misconduct, and subject to
the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from
and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable
attomey's fees and court costs, resulting from any Injury to or death of persona, or damage to
property other than Goods, GES assumes no liability for bodily injury resulting from Customer's
presence in areas which have been marked as 'off limits to exhibitors' and during hours and days
when exhibitors are present in the facility, prior to the start of and after the conclusion of their when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages, UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods

<u>Necligence, standard, GES</u> shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES.

or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES,
Condition of Goods, GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakege or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollles. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of place count or condition.

Force Mejoure; GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.

Cold Storage, Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.

Accessible Storage; GES assumes no liability for loss or damage to Goods while in Accessible Storage, Storage Storage, Storage Storage storage are for the use of space and are not a form of insurance, or a guarantee of security.

of security.

Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its own Goods for any and all risk of loss.

Labor, GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor, if GES supervises labor for a fee, GES shall be fiebbe only for actions or claims arising out of its 'negligent supervision, if Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES and show management with an indemnity, including defense costs, for any

claims that result from Customers' supervision or failure to supervise assigned labor.
Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents
therein, while containers are in storage. It is Customer's sole responsibility to affix the appropriate
labels available at the GES Service Desk for empty container storage. Damage that Is the direct
result of GES' negligence shall be subject to the limitations of liability set forfix in this document,
Forced Freight, GES shall not be liable for Goods not picked up by Customer's chosen carrier
the show deadline. It is Customer's responsibility to complete accurate paperwork for shipping and
insure its' Goods are appropriately labeled, Customer acknowledges that it is a lessee of space,
and as such has an obligation to remove list' Goods on to before the targeted time. It Goods remain
on the foor after this point, GES has the right to remove them in order to restore the premises to
its' original condition for show management pursuant to the venue's lease with show management,
in such case GES is authorized to proceed in the manner chosen by Customer on the Order for
Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options
will result in re-oruting at GES' discretion, and at Customer's expense assuming the Goods are
labeled for return. GES relatins the right to dispose of Goods left on the show floor without liability
if left unattended, left without labels or not correctly labeled,
Concealed Damage. GES shall not be liable for conceated loss or damage, uncrated Goods, or
Improperty packaged or labeled Goods.

Concested Damage; GES shall not be liable for concested loss or damage, uncrated Goods, or Improperty packaged or labeled Goods.

<u>Unattended Booth</u>: GES shall not be liable for any loss or damage occurring while Goods are unattended in Customers booth at any time, including, but not limited to, the time the Goods are unattended in Customers booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customers' chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

<u>Measure of damage</u>: GES' liability shall be limited to the lesser of 1) the depreciated value of Goods.

2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$.50 (fifty cents) per pound per piace, \$100.00 (one hundred dollars) per package or \$1,500.00 (one thousand five hundred dollars) per occurrence.

Excess Declared Value: If Customer wishes a higher limitation of liability than stated above, for loss or damage to property that occurs during the show, the Customer may do so by declaring a value in the space provided on the GES services order form(s) and also on the Material Handling Order Form and paying by the appropriate additional charge in advance of the commencement of services by GES, Maximum liability for damages resulting from GES' negligence shall then be increased to the amount of declared, but in no case shall it exceed the depreciated value then be increased to the amount of declared, but in no case shall it exceed the depreciated value of the Goods or repair costs, whichever is less, in case of partial loss or damage, the maximum liability shall be prorated based on weight, Excess Declared Value is not for: plasma screens, or other fragile electronic equipment, original art, and prototypes. The Declared Value may never exceed \$100,000, for the purpose of this provision and GES' liability in all circumstances shall be limited to the amount of this cap.

No insurance; GES is not an insurance company and does not offer or provide insurance, it is the obligation of Customer to ensure Goods are insured at all times, Loss or thaft of the Goods in storage or in transit to and from the show and or while on the show foor is the sole responsibility.

of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence

storage or in transit to and from the show and or white on the show foor is the sole responsibility of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage; in order to have a valid claim notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence or delivery of Goods, whichever is later. Elling of claim, Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form/ Bill of Lading. In the every of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the emount of the alleged loss or damage, Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own menits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of suit: Any action at law regarding loss or damage to Goods must be filed within two years of the date of declination of any part of a claim.

VII. Jurisdiction, Choice of forum. This Agreement shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Count of Nevada, or as applicable depending upon jurisdiction, the County Circuit Count in Clark County, Nevada.

VIII. Advanced Warehousing/Temporary Storage/Long Term Storage.
All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Terms Storage are contained in the separate agreement, shilted "Storage Agreement," In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer's Goods;

GES' liability for Customer's Goods:

The responsibility of GES with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods, GES shall be liable only for loss or damage to Goods caused by GES' sole negligence, GES' liability is limited to sixty cents per pound (\$.60) of the actual cash value per article, in case of partial loss or damage, the maximum liability shall be prorated based on weight, GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions or instruments or appliances even if such articles are packed or unpacked by GES. In one vent shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulfling from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage feas, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Exhibitors' Material. The risk of loss remains the Customers alone and GES recommends the Customer and maintain insurance in amounts sufficient to cover its' risk, recommends the Customer carry and maintain insurance in amounts sufficient to cover its' risk,

12

All Las Vegas Hotels Fire & Safety Regulations

EXHIBITOR: Welcome to Las Vegas. It is our pleasure to have you as a visitor. It is also our duty to assure that your show is accident free. We ask that you comply with State and Local Fire Codes:

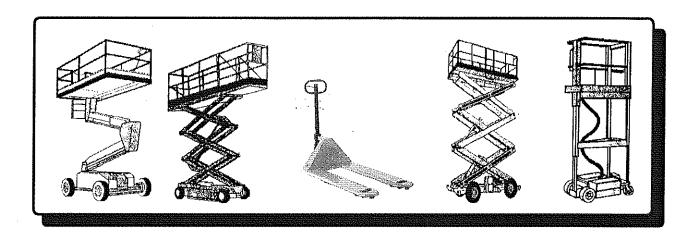
NOTE: Smoking is prohibited during Move-in and Move-out except in designated areas, because of the accumulation of combustible materials.

- 1. All curtains, drapes, and decorations must be of fire retardant materials.
- Combustible materials shall not be attached to, or hung on, or hung from sides or dividers of booths.
- 3. All exits must be kept clear and unobstructed.
- 4. During set-up and move-out of Trade shows, we will require establishment and maintenance of designated no freight aisles. These aisles must be kept clear at all times.
- 5. Fire extinguishers, fire hoses, and sprinkler closets must be visible and accessible at all times.
- 6. All internal combustion engine driven vehicles or equipment displayed in the hall must have fuel filler caps locked or taped and batteries must be disconnected.
- 6a. Combustible materials must not be stored beneath display vehicles.
- 7. Vehicles in building for unloading must be unloaded and removed from the building as quickly as possible or will be required to be unloaded outside.
- 8. Use of liquefied petroleum gases inside structures inside structures is subject to local Fire Marshal approval.
- 9. Compressed gas cylinders are prohibited unless approved by the Fire Marshal. Cylinders must be secured in an upright position.
- 10. Any use of two wire extension cords is prohibited. Multiple outlets and cords must be grounded and must not be used to exceed their listed amp rating.
- 11. All temporary electrical wiring must be accessible and free from debris and storage materials. Hard-backed booths must be at least 9 inches from rear booth lines, 18 inches between hard walls.
- 12. All electrical work under carpets must be done, or supervised, by the decorator's electrical contractor.
- 13. Areas enclosed by solid walls and ceilings must be provided with approved smoke detectors.
- 14. All packing containers, wrapping materials and display materials must be removed from behind booths and placed in storage.
- 15. Helium balloons are not allowed in the hall, unless approved by Coordinator and Fire Safety Officer.
- 16. Projection booths must be ventilated at ceiling and provided with an approved smoke detector. No storage is allowed in these areas.
- 17. Flammable liquids with Flash Point less than 110°f are prohibited and may not be used or brought into the building, except vehicles see item 6.
- 18. Combustible liquids with Flash Point higher than 110°f must be stored in and dispensed from approved safety cans, and must be removed from the building before the show opens.

ATTENTION ALL EXHIBITORS!

Subject:

OPERATION OF ALL MECHANICAL LIFTS



The operation and use of all motorized lifting equipment for installation of booth structures or signs is not permitted by exhibitors or their appointed contractors.

The operation or use of motorized or mechanical material handling equipment is not permitted by exhibitors or their appointed contractors.

ALL LIFTS AND MANPOWER MUST BE PROVIDED BY THE OFFICIAL SERVICE CONTRACTOR

Thank you for your complete cooperation.





Material Handling Information

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by 8:00 a.m. on your first day of move-in (schedule permitting).
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- · Saves valuable set-up time,

How to ship in Advance to the GES Warehouse

- · Remove all old shipping and empty storage labels.
- · Fill out and attach enclosed Advance Shipping labels.
- · Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- · Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- · Do not ship uncrated materials to warehouse,

How to Ship to Exhibit Site

- · Consign all shipments c/o GES Exposition Services.
- · Remove all old shipping and empty storage labels.
- · Fill out and attach enclosed Direct Shipping labels.
- · Complete the enclosed Material Handling Information Sheet,
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- · Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- Crated Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Uncrated Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

- Special Handling Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Overtime Surcharges Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges.
 See enclosed Material Handling Order Form for details.
- Late Surcharges A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the GES Servicenter or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty."

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the GES Servicenter. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES Limits of Liability & Excess Declared Value

- Liability GES is liable for loss or damage to your goods only if the loss or damage was caused by GES negligence.
- Measure of Damage If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
 - a. Measure of damages in all situations (including b. & c. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.
 - b, The lesser of \$0.50 per pound per package, \$100 per package, or \$1500 per occurrence.
 - c. Damages will be limited to a declared value, if you fill in a Declared Value Amount, check the box requesting Excess Declared Value, and pay the appropriate charges for Excess Declared Value. (Maximum allowed declared value \$100,000)
- Cost Excess declared value available from GES for \$1.00 per \$100 of excess valuation. (\$50.00 minimum charge per request)
- Not Insurance Excess declared value is not insurance. GES
 does not offer or sell insurance. GES is not liable and will not owe
 for loss or damage to your goods if the damage or loss was not
 caused by GES negligence.



GES Logistics Material Handling & Shipping Form

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 888.454.4437 • FAX: 702.515,5972 International Exhibitors Only: Phone: 702,515,5970 • FAX: 702,515,5972

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit,

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

COMPANY NAME					EMAILAO	DRESS					BOOTH NUMBER	
					DICK HD IN	FORMATION						
DATE						/ RECEIVING HOURS (4 HOL	R W	NDOW REQUIRED)			
ADDRESS STREET					СПУ			STATE	ZíP		COUNTRY	
PICK UP CONTACT					PHONE N	HIDEO					FAX NUMBER	
					PHONE N)WBEX						
SPECIAL INSTRUCTIONS	(ADD	ITIONAL CHARGES	MAY APPLY)							□ Pick I	weekend p 🔲 Delivery	
											p 🖴 Bolivery	
DATE					DELIVERY IN	NFORMATION B HOURS			· · · · · · · · · · · · · · · · · · ·	* <u>*</u>		
					CVUIDITO	S NAME						
DESYNATION EXHIBITOR NAME												
SHOW NAME					B00TH#	•						
ADDRESS STREET					CITY			STATE	ZĮP		COUNTRY	
SHOW CONTRACTOR					CONTACT						PHONE NUMBER	
										·		
					METHOD OF	SHIPMENT		,				
Ground: LTI									☐ Special Instructions (Additional charges may apply)			
☐ Truck Load Rates (price per shipment)			☐ 2nd Day (Additional charges may				iaiges iliay appi	y /				
Shipments 0-10	0 lbs	* Shipi	ments 101 lbs	and up*		ht or actual weight r is greater will app						
*Subject to applicable surcharges				r is greater will app y, and 2nd Day.	у	ny						
		WEIG	LIT & DIMENI	MONG /EIN	AL DATE CUD	IFOT TO CONDECT	VA/F	CUT a DIM	ENGIONG)			
						JECT TO CORRECT ils as defined in Departme						
LIST EACH PIECE	ним	T	ENSIONS IN INC		EST. WEIGHT	LIST EACH PIECE			ENSIONS IN IN	ICHES	EST. WEIGHT	
		Lx	Wx	Н				Lx	Wx	H		
	<u> </u>	Lx	Wx	H				Lx	Wx	H		
	ļ	Lx	Wx	H				Lx	Wx	H		
	<u> </u>	Lx	Wx	H				Lx .	Wx	H		
Our ablumant	D L -	Lx	Wx	H				Lx	W x Total piece	H	1	
Our shipment w				vvarenouse		100 =		y Dat	<u> </u>	=		
Total Weight (20		·		Cite / Dist				x Rate	Total carto		\$	
Small package cartons will be sent to □ Exhibit Site / □ Warehouse on date: via:						4 Total Call			, ·			
Hazardous Materials Contact Number				10	1. Total Esti	\$						
I agree in placing this order that I have accepted GES Payment Policy and GES				s	2. 30% Late 3. Excess D	\$						
SHIPMENTS: Advance Date: June 20, 2006, Last day for crated			s & Conditions of Contract.		4. Payment	\$						
surcharge, A 30% (\$30.00 minimum) late arrival			Torized Signa	orized Signature – Please Sign:			AUTHORIZEO NAME - PLEASE PRINT					
surcharge based on the above rates will apply to each shipment received at the advance warehouse					Į	AGANGRIZED NAN	E - PLEASE PRIN	¹ 	DATE			
after this date.	•			EXCE		ED VALUE OPTION		efore doing	any further	I have read	the Terms 2	

NO DIRECT SHIPMENTS WILL BE ACCEPTED AT EXHIBIT SITE.

between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; By signing this order form, shipper agrees to be bound by all its terms and conditions

Conditions set forth on form G-7 and I understand the contents thereof. I have the EXHIBIT SITE.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing

Note 2: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00

per occurrence, whichever is less, unless a higher value is declared. Note 3: Declared value \$ Excess declared value available from GES, up to \$100,000.00.

Excess declared value is not available for items listed on form G-7.

☐ Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).



Outbound Freight Shipping and Material Handling

Quality Support Veteran's Conference

Caesars Palace • June 26-29, 2006

Due to a limited dock availability, carriers can not pick up outbound shipments from the show floor. GES has outlined options available to you, as follows:

- GES Logistics: GES Logistics offers competitive rates, tracking capabilities and professional service, all with one stop shopping. Shipments will be loaded direct from show site, and transportation charges will be included on your GES invoice. Arrangements can be made at the GES Servicenter at show site or by calling GES Logistics directly at 888-454-4437. Please see the GES Logistics flyer in your exhibitor kit.
- **Yellow Freight:** As the primary carrier for GES, Yellow Freight can also pick up your shipment direct from show site. Arrangements can be made through the *GES Servicenter*, or by calling Yellow Freight directly at 800-610-6500. For price quote, please contact Yellow Freight.
- Return to GES Warehouse to hold for the carrier of choice: GES will transport shipments to our warehouse, where the carrier of choice will be able to pick it up. There is no extra charge for this service, above your normal material handling charge; however, shipments will not be available for carrier pick up until 5 business days after the move out of the show. Please contact Juliette Chapman at 702-515-5874, after 5 business days and prior to scheduling pick up by the carrier, to ensure that your goods are available for scheduling and pick up.
- Caesars Palace Business Center: Small items may be hand carried to the Caesars Palace
 Business Center, located on the first floor of the Palace Tower. Shipping charges, as well as any
 additional charges assessed by the hotel are between the exhibitor and the hotel GES is not
 involved with Caesars Palace Business Center services. To use this service, you must hand carry
 your items to the business center. As a reminder, no carriers are permitted to pick up shipments
 directly from the show floor this includes the business center.

ALL OUTBOUND SHIPMENTS REQUIRE A GES OUTBOUND MATERIAL HANDLING ORDER FORM/BILL OF LADING

Save time at show site! Order your Pre-Printed Outbound Material Handling Forms on the next page. (Form R-3)

Please do not leave any materials on the show floor, without proper shipping information and outbound labels. Any goods left on the show floor without this reforwarding information will be shipped via GES Logistics to the billing address on file. Relevant charges will apply and will be billed accordingly.