

National Institutes of Health
[Office of Strategic Coordination, The Common Fund](#)
[Office of Research on Women's Health](#)

2017 Sex as a Biological Variable Workshop

NIH Main Campus
John Edward Porter Neuroscience Research Center
Building 35, Rooms 610/620/630 (and the Atrium)
35 Convent Drive, Bethesda, MD 20892

October 26-27, 2017

Pre-Meeting Logistics Information for Attendees

Updated 8-31-17

This information will assist you in planning for your participation at the *2017 Sex as a Biological Variable Workshop* sponsored by [Office of Strategic Coordination, The Common Fund](#) and [Office of Research on Women's Health](#). Rose Li and Associates, Inc. (RLA) is providing logistics support for this meeting. Please contact Carrine Todman-Lewis at carrine.todman-lewis@roseliassociates.com with any questions.

Meeting Website

Please register online at www.roseliassociates.com/SABV. The site will be updated as additional information and resources become available. Consequently, you may wish to bookmark the website for future reference.

Meeting Schedule

The meeting is expected to be held from 8:30 a.m. to 5:00 p.m. on Thursday, October 26, and 8:30 a.m. to 12:30 p.m. on Friday, October 27, 2017. A detailed agenda will be available on the meeting website.

Meeting Location and NIH Campus Security

The meeting will be held in rooms 610/620/630 and the atrium in the John Edward Porter Neuroscience Research Center, on the NIH main campus, located at 35 Convent Drive (Building 35) in Bethesda, MD. All visitors to the NIH campus must enter through the NIH Gateway Center. **Please allow time to scan your belongings and obtain a visitor badge. A photo ID is required.**

The Gateway Center is located adjacent to the metro escalators, visitor parking structure MLP11, and the taxi drop-off area accessible via NIH Gateway Center Drive, which is accessible via the southbound lanes on Rockville Pike. A map of the full NIH campus is available at <https://www.ors.od.nih.gov/maps/Pages/NIH-Visitor-Map.aspx>.

The Bethesda Marriott Hotel (event host hotel) offers a complimentary shuttle to and from the NIH campus (via the Medical Center Metro Station stop).

Once you are through the NIH Gateway Center, you can take a free NIH Campus Shuttle. The campus shuttle stop is directly outside the door of the Gateway Center on the *inside* of the campus gates. To minimize your travel time, use the red line Campus Route shuttle going *to* Building 35 (it will be the fifth stop) and then use the red line Campus Route shuttle *leaving* Building 35 to return to the Gateway Center/Metro (it will be the eighth stop). To view the shuttle map and schedule, go to

<https://www.ors.od.nih.gov/pes/dats/NIHShuttleServices/Documents/CampusRed.pdf>.

Additional NIH Campus Shuttle information can be found at

<http://www.ors.od.nih.gov/pes/dats/nihshuttleservices/Pages/shuttle.aspx>.

Parking is limited onsite at NIH. Visitors must park in select parking lots at an hourly fee that will not be reimbursed. In addition, since this is a Federal facility, your vehicle is subject to a security check, which will require that you allow additional time to arrive at the meeting on time. You are strongly encouraged to take public transportation, if possible. For information on parking onsite at the NIH campus, visit <https://www.nih.gov/about-nih/visitor-information/parking>.

Hotel Accommodations

Participants who will require hotel accommodations may consider the following hotel options:

[Bethesda Marriott Hotel](#) (Meeting Hotel)

5151 Pooks Hill Road
Bethesda, MD 20814

[DoubleTree by Hilton Hotel Bethesda - Washington DC](#) (Alternate Hotel)

8120 Wisconsin Avenue
Bethesda, MD 20814

[Hyatt Regency Bethesda](#) (Alternate Hotel)

1 Bethesda Metro Center
Bethesda, MD 20814

For assistance reserving lodging accommodations, please contact an agent at **Accommodations Unlimited** by phone at **703-385-5680** or toll free at **800-201-4005**, or by email at wendi@wedothellegwork.com.

Travel Arrangements

All attendees must make travel arrangements on their own.

Ground Transportation between Airports and Hotel

Taxi Information:

- Dulles International Airport (IAD)
 - Washington Flyer Taxi: 703-661-6655
- Baltimore Washington Thurgood Marshall International Airport (BWI)
 - BWI Taxi Management, Inc.: 410-859-1100
- Ronald Reagan Washington National Airport (DCA)
 - Barwood Taxi: 301-984-1900
 - Blue Top Taxi: 703-243-8294

Metro Subway: Ronald Reagan Washington National Airport (DCA) is the only area airport with immediate access to the Metro subway system. If DCA is your destination, you can travel on the Blue Line from DCA toward Largo Town Center to Metro Center Station and then transfer to the Red Line in the direction of Grosvenor or Shady Grove, exiting at the [Medical Center Metro Station](#). If you are traveling via Amtrak, take the Red Line from Union Station in the direction of Grosvenor or Shady Grove and exit at the [Medical Center Metro Station](#). For further information regarding Metro subway transportation in the Washington, DC area and to determine how long the trip would take, please see <http://www.wmata.com>.

Shuttle: The Bethesda Marriott Hotel offers a complimentary shuttle to and from the Medical Center Metro Station that runs every half hour from 6:30 a.m. to 11:00 p.m.

Parking: There is self-parking available at the Bethesda Marriott Hotel for overnight guests, at the daily rate of \$16. The [Bethesda Marriott Hotel](#) website provides additional information about its location and ground transportation options.

Ground Transportation between Hotel and Meeting Location

The Bethesda Marriott Hotel is 1.4 miles from the NIH Gateway Center visitor entrance to the NIH main campus. You may walk, take a taxi, or take the hotel's complimentary shuttle between the hotel and the NIH campus (via the Medical Center Metro Station stop). The Medical Center Metro Station stop is adjacent to the NIH Gateway Center visitor entrance. Building 35 is 1.5 miles (6 minutes) from the NIH Gateway Center visitor entrance.

Meals

Participants are responsible for obtaining all meals and refreshments on their own during the meeting. There are multiple food options available in building 35 (adjacent to the meeting rooms), including a snack bar, limited-service Starbucks, and a cafeteria that offers hot and cold food items. A list of restaurants located in and around the Bethesda Marriott hotel are provided on the [hotel's website](#).

Meeting Contacts

Program Support:

Paul J. Barrett, PhD

Office of Strategic Coordination (OSC), The Common Fund

Office of the Director, National Institutes of Health

Phone: 301-827-6911

Email: paul.barrett@nih.gov

Website: <https://commonfund.nih.gov/>

Rajeev K. Agarwal, PhD

Office of Research on Women's Health (ORWH)

Office of the Director, National Institutes of Health

Phone: 301-402-1770

Email: rajeev.agarwal@nih.gov

Website: <https://orwh.od.nih.gov/>

Logistics Support:

Carrine V. M. Todman-Lewis, DBA, MTA, CMP

Rose Li and Associates (RLA), Inc.

Phone: 240-630-0773

Email: carrine.todman-lewis@roseliassociates.com

Website: <http://roseliassociates.com/>